



NORWICH CITY KORFBALL CLUB

CONSTITUTION

1. NAME

The name of the club shall be the Norwich City Korfbal Club.

2. PURPOSE

The purposes of the club are to promote the amateur sport of korfbal in the Norwich Area and community participation in the same.

3. MEMBERSHIP

Membership of the club shall be open to anyone interested in playing korfbal on application regardless of sex, age, disability, ethnicity, nationality, sexual orientation, religion or other beliefs. The executive committee may limit membership according to the availability of facilities, on a non-discriminatory basis.

The club may have different classes of membership and subscription on a non-discriminatory and fair basis. The club will keep subscriptions at a level that will not pose a significant obstacle to people participating.

The executive may refuse membership, or remove it, only for good cause such as conduct or character likely to bring the club or sport into disrepute. Appeal against refusal or removal may be made to the

members.

By applying and being accepted for membership of the Club, applicants will be deemed to have agreed to be bound by the Constitution, Policies and Codes of Conduct.

4. EXECUTIVE COMMITTEE

An executive committee, elected at an Annual General Meeting shall control the affairs of the Club. The executive committee shall comprise of:

- Chair
- Treasurer
- Secretary
- Child Protection Officer
- Social Secretary
- Referees Co-ordinator
- Publicity Officer
- And 3 ordinary members

Each member of the committee shall have one vote. The Chair will vote, only in case of a tie. Decisions will be made by a simple majority vote of those committee members attending the meeting. The quorum for the transaction of business of the Club executive committee shall be a majority of the total committee members.

The executive committee can co-opt other club members onto the committee as appropriate. These co-opted members do not have voting rights. Each executive committee member shall hold office from the date of appointment until the next Annual General Meeting unless otherwise resolved at an Extra – Ordinary General Meeting.

Any unfilled posts can be filled at the discretion of the Executive Committee.

Meetings of the committee will be held on a bi-monthly basis. Minutes of the committee meetings shall be recorded and maintained by the Club Secretary. They should also be signed off by both the Club Secretary and Chairperson.

5. ACCOUNTS

The Treasurer will prepare accounts annually to the 30 April.

The Executive Committee will approve the opening of any bank

account in the name of the club.

The Treasurer will arrange for the audit of the accounts in time for the AGM.

6. MEMBERSHIP FEES

Membership and other fees shall be passed by the Annual General Meeting and take effect from the following 1 September.

7. ANNUAL GENERAL MEETING (AGM)

The Secretary will call an AGM to be held between 1 July and 20 August.

30 days notice will be given with an agenda of ordinary business sent to all members.

All members may nominate other members for the position of officers of the club or submit items for the agenda up to 2 weeks before the AGM. A final agenda will be sent out 2 weeks before the AGM.

If no nominations have been received for a post, nominations can be made at the AGM.

The ordinary business of the AGM shall be: -

- Approval of last year's minutes
- Receive a report from the chair of the last year
- Receive a report from the Treasurer
- Adoption of Accounts
- Election of Officers
- Appointment of an Auditor
- Setting of Fees

All ordinary business requires a simple majority.

All other business is extra-ordinary business and requires a two-thirds majority.

Changes to this constitution can only be adopted at an AGM or an EGM.

8. EXTRA-ORDINARY GENERAL MEETING (EGM)

An EGM can be requested by 5 members petitioning the Chair, stating

the business to be discussed.

An EGM must be called within 28 days. At least one week's notice must be given to all members of the meeting.

9. CLUB ASSETS

All surplus income or profits are re-invested in the club. No surpluses or assets will be distributed to members or third parties.

10. DISSOLUTION

Upon dissolution of the club, any remaining assets will be given or transferred to another registered CASC, a registered charity or the sport's governing body.

We certify that this is a true copy of the constitution as approved on
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Frances Codling
Chairperson

Fiona Brown
Secretary